New Visual Theme for SAP Concur Travel and Expense

SAP Concur will be updating the visual theme of your signed-in web experience for SAP Concur Travel and Expense. Starting April 1st, 2024, you will see a refreshed look and feel of your SAP Concur account.

With the update, you'll experience:
- Improved design consistency (updated fonts, font sizes, icons, colors, and shape).
- Inclusive, accessible design for everyone.
- Light Mode, Dark Mode, and high contrast theme options.
- Navigation from the home page is slightly modified.

What are the navigation changes to the SAP Concur website?
1. SAP Concur Expense, Travel and Approvals (expense) are organized under the Home drop-down menu, on the left-hand side of your top navigation bar.
2. The help section is no longer titled Help, but rather is represented with a question mark symbol, on the right-hand side of your top navigation bar.
3. The profile section is no longer titled Profile, but rather is represented with a symbol of a person. Please note the symbol of a person may alternatively be displayed with the user initials. This symbol will be in the top corner, on the right-hand side of your navigation bar.
4. The navigation from the Concur home page to Expense, Travel, and Approvals (expense) is consolidated under the Home drop-down menu.
5. Act as Another User (Travel and/or Expense) is accessed via Profile, represented with a symbol of a person (or user initials).
Is this similar to the user interface transition that took place for Concur Expense and Concur Request in 2022?

No, the visual theme is not similar to the user interface transition that took place in 2022 for Concur Expense. Concur’s 2022 changes included both a technology update to the platform as well as a user interface redesign. This change is purely a visual theme update. There are no changes to the features of SAP Concur products.

How do I change my SAP Concur visual theme setting* on the web?

To change your SAP Concur visual theme setting on the web after April 1st, 2024, follow these steps:

1. After signing into Concur Solutions, go to Profile Settings.
2. Under Profile Options, click System Settings.
3. Under Appearance Settings, use the drop-down to select your preferred theme and click Save.